

**Scholar Academy**  
**Policy: Enrollment and Lottery Policy**  
**Adopted: October 24, 2013**

**PURPOSE**

Scholar Academy (the "School") has established an official admission procedure for accepting applications for enrollment at the School. This Policy provides appropriate procedures to be followed in the enrollment and lottery process and is made in compliance with governing laws, rules, regulations, and guidelines.

**POLICY**

Admission to Scholar Academy will not be made and preference in admission will not be given on any basis that violates governing laws, rules, and regulations, including IDEA 2004 and civil rights laws.

Notice of the opportunity to submit an application and procedures for enrollment at the School will be published on the School's Internet website beginning no later than sixty (60) days before the School's initial open enrollment period. The School's website will also provide the following enrollment information: (i) a description of the procedures for applying for admission to the School; (ii) the opening date or the School's calendar; and (iii) a description of how a student may transfer from the School to another charter school or district school.

Applications for enrollment at the School will be made electronically. If the School receives more applications for a grade than there are available seats in that grade, the School will accept students through a random electronic lottery system, except that the School may give preference in its random lottery to certain categories of students as permitted by applicable law. This preferential status shall be given in the following order and to the following categories of students:

- First Preference:** to children of "Founders" (as defined below);
- Second Preference:** to children of "Teachers" (as defined below) of the School;
- Third Preference:** to siblings of students presently enrolled in the School; and
- Fourth Preference:** to children of "Employees" (as defined below) of the School.

A "Teacher" is defined as a certified employee working in a teaching capacity for more than 1/2 of the school day.

An "Employee" is defined as an individual employed by Scholar Academy that works more than 20 hours per week for the School. "Employee" does not include contractors or subcontractors.


A "Founder" is defined as an individual who plays a significant role in the development of the school as determined *and* approved by the School's Board of Directors. Notwithstanding, no student shall be given priority notice or guaranteed admission to the School. No more than 5% of the total student population will be enrolled as a result of priority based on Founder or employment status of the student's parent(s). Students selected through the random lottery will

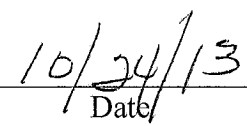
receive written notice from the School within five (5) business days offering admission to the School. The offer of admission will include, among other things, a deadline for accepting the offer. Failure to timely accept an offer of admission will permit the School to offer admission to another student identified through the random lottery.

Prospective Founders must commit to provide at least sixty (60) volunteer hours before the opening of the School and an additional thirty (30) hours during the move-in phase in fall 2014 or make an "equivalent contribution" to the development of the school as determined by the Board. Founder status will not be conferred based on donations made to the School. Individuals who fail to meet these requirements can have their Founder Status revoked.

The initial lottery of Scholar Academy will begin accepting applications on January 2, 2014, and will be run on January 17, 2014. Subsequent lotteries will be conducted from time to time as needed until the targeted enrollment numbers are met. In subsequent years, the first lottery will be held in January or February of each year, following which, additional lotteries will be conducted from time to time as needed until the targeted enrollment numbers are met in the given year. The School may, at the discretion of the School's Principal, continue to enroll students from the lottery throughout the school year to fill vacant seats when students withdraw as permitted by applicable law.

Signature:

  
Sandy Shepard, Board President

  
Date